

## Peer Reflection

**Lesson:** Presentation Skills

**Date:** 07/10/ 2022

**Time:** 1.15 – 4.15 (3 Hours)

**Learning outcomes:**

- Identify the structure of a presentation and use signposting effectively
- Use body language and other features of a good presentation effectively
- Create effective visual aids & PowerPoint slides.
- Make an effective presentation.

**Teaching Methodology:** Communicative Language Teaching, Task Based Language Teaching

**Techniques:** Eliciting, Questioning, Individual work

**Resources:** PowerPoint Slides, Lecture handouts

**General Observations**

The teacher was conducting a lesson on “**Presentation Skills**” for First year Engineering undergraduate students (Chemical and Polymer Engineering). The lecture time was 3 hours and there were 35 students in the class.

**Strengths Observed**

When I observed, the very first thing I noticed is that the teacher was very confident in front of the students which gives a very good impression towards the observer. She was also well prepared, and it was seen in her teaching that she has pre planned her lessons. The learning objectives had been clearly mentioned in the power point slides which gave the observer a clear understanding of the aims of the lesson. Also, they were nicely explained for the students with reference to their academic life.

The teacher had a thorough knowledge about the subject matter and had a good practice which showcases her professionalism. It was also observed that the teacher maintained a good rapport and interaction with the students as she was teaching presentation skills and she asked few topics from the students which they find interesting, and she got few of the students in front of the class to have a sample demonstration as it worked as a clear example for the rest of the students how to present the Greeting, Introduction and outline of the presentation. The lesson was continued as an in-class discussion. The selection of lesson materials was also authentic and clear which gives the importance of learning Presentation skills, learning out comes and different phrases the students can use in Greeting, Introduction, body of the presentation and conclusion to achieve her aims of teaching this lesson. The sequence of the lesson was also clearly stated in the handout. The teacher gave the students hardcopy of the lesson materials, and a soft copy of the handout was uploaded in the Moodle as well.

Furthermore, the teacher practiced many of the classroom aspects while creating maximum opportunities to use their second language in the classroom. It was observed that the teacher was

a following a lesson plan structure and she took authentic and interesting examples related to chemical and polymer field (Soap making) to illustrate the lesson. The teacher stimulated the students' brains to produce language to share their existing knowledge about making PowerPoint presentations and taught them how to present them in the class. The task based in-class activity she did with the students was helpful for them to have an idea of the structure of the presentation and what the teacher is expecting, and the student's autonomy was also encouraged here as they were given the freedom to select their own topic for the presentation. The teacher also used modern technology and visual aids including a PowerPoint presentation using the projector and she used the technological equipment and visual aids professionally. Basically, the teacher used communicative language teaching method as presentation skills are very useful for the learners academic, industrial training and professional life.


At the end of the class the lesson was summarized, and the learners were given a task as a continuous assignment to get ready to do an individual PowerPoint presentation of the of their interest two weeks later and 15 marks were allocated for this assessment. The teacher was able to manage the lesson within the allocated time and she made use of the last 10 minutes for Q and A session which gives the room for the learners to get their problems and doubts clarified.

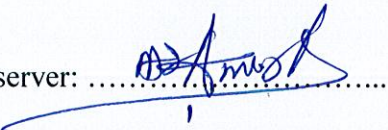
**Suggestions for improvement**

According to me the teacher should have presented few sample PowerPoint presentations from the previous students, and it would have given the students a better idea and understanding of making the presentation. If the teacher would have done a full sample presentation, it would also have been beneficial. Since this was an individual presentation, collaborative learning was not utilized, but my idea is that the teacher would have grouped the class and given to make the introduction part as a group work, the weaker students would have been benefitted and helpful to keep the students engaged. It would have been useful if the teacher shows a video of a sample presentation done by professional presenters with good and bad presentation skills so that the leaners can see the difference between good and bad presenters.

**Overall impression of teaching Effectiveness:**

The teacher was well planned and prepared for the lesson and she appeared to confident and thorough about the subject matter which directly affects the effective teaching process. The students' autonomy was highly encouraged by the teacher as the learners were given the freedom select the topics on their own. She was also able to create a comfortable, attractive, well organized learning environment that help the students to create positive feelings and to enhance learning which develop the students' motivation and enjoyment while reducing classroom management problems. The teacher was able to consider the learners age, culture, level, strengths and weaknesses, confidence, interests, motivation, learning preferences and ability to work independently in her teaching process. The teacher could have shown a video of a sample

Signature of the lecturer :..........

Signature of the Observer: ..........